

Chino Corporate Challenge 2023 Guidelines/Tips

Team registration due to:

City of Chino
Attn: Corporate Challenge
13201 Central Avenue
Chino, CA 91710

Deadline for registration is **Friday, March 24 at 5:00 p.m.**

1. Recruit co-workers to assist with the organization of your company team. Encourage and excite employees to participate in this event.
 - a. Use provided flyers to advertise.
 - b. Have a kick-off event so employees can learn more and sign up for events.
 - c. Encourage employees to come to events and cheer for their co-workers. Spectators are welcome at **ALL** events!
 - d. Have employees register online through ActiveNet for correct team and agree to the online waiver, (See forms in Forms Section).
2. Attend Team Coordinator meetings to get the most up-to-date information. The Team Coordinator will be able to ask questions and receive assistance from the Corporate Challenge Coordinators.
3. Assign captains for all events. The event captain can relay any information to the event participants.
4. Make sure employees know the rules. If the rules are not followed, it may result in disqualification. Give each captain a copy of the rules to distribute to players. Rules can also be obtained on the Corporate Challenge website at www.chinocorporatechallenge.com on the resources tab.
5. Check www.chinocorporatechallenge.com regularly. It will have the most up-to-date information.
6. ActiveNet registration should be finalized by **Monday, April 17**. Online waivers can be viewed and agreed to when player registers through ActiveNet. All company employees and spouses wishing to participate must be registered on ActiveNet. Players may register through ActiveNet at each event if they can verify eligibility confirmed by the Team Coordinator.
7. Please have as many players registered through ActiveNet in advance as possible. This will make the sign-in process at each event run smoothly.
8. Individual event rosters with competitors' names should be submitted two days prior to the start of the event.

*"Coming together is a beginning. Keeping together is progress.
Working together is success." --Henry Ford*